

INVOICE

CATERING EDITION - PER-PERSON PRICING, SERVICE, GRATUITY

YOUR BUSINESS

INVOICE #	EVENT DATE	DUE DATE	GUEST COUNT
BILL TO	EVENT / OCCASION		VENUE
	SERVICE STYLE	DIETARY NOTES REF	

MENU ITEM / SERVICE	GUESTS / QTY	PER PERSON / UNIT	AMOUNT

NOTES

PAYMENT INSTRUCTIONS

FOOD & SERVICE SUBTOTAL
SERVICE CHARGE %
SERVICE CHARGE
TAX RATE %
TAX
DEPOSIT RECEIVED
BALANCE DUE