INVOICE

CREATOR EDITION - SPONSORSHIPS, UGC, DELIVERABLES AND USAGE

YOUR BUSINESS

INVOICE # | INVOICE DATE | DUE DATE | PUBLISH / DELIVERY DATE

BILL TO

PO / CAMPAIGN REFERENCE | CONTRACT DATE

USAGE TERM AND CHANNELS | ACCOUNTS PAYABLE CONTACT

DELIVERABLE / RIGHTS / ITEM	QTY	RATE	AMOUNT

NOTES

Usage rights, paid promotion access and exclusivity are listed as separate lines; their scope (channels, term, territory) is governed by the signed agreement dated aboveÎ

PAYMENT INSTRUCTIONS

All major cards, ACH, or checkÎ Make checks payable to the business aboveÎ

SUBTOTAL

TAX RATE %

TAX

DEPOSIT PAID

BALANCE DUE

Put each deliverable and each separately priced right on its own line, and the brand's PO number above: finance teams match invoices to those detailsÎ

Template by Invoice My Clients- send branded invoices with online payments, reminders, and autopay at invoicemyclientsÎcom